



VACANCY ANNOUNCEMENT

Bisha Mining Share Company is inviting applicants for the following position for Bisha site project.

1. Position: HME Mechanic
Department: HME Maintenance/HME Workshop
Number Required: Two (02)

Primary Purpose

- Responsible for mechanical activities to maintain and or repair HME equipment.

TASK DESCRIPTION EXPANDED TO CORE PERFORMANCE AREAS

Planning

- Follows the daily work reports/job cards.

Implementation of the Plan

- Identify the highest priority for each day and focus on completing relevant tasks.
- Ensures good housekeeping.
- Carries out actual maintenance and repairs of HME in an efficient and effective way in order to minimize downtime.
- Performs regular inspections in order to detect potential problems before they cause breakdowns.
- Minimizes downtime by ensuring the best techniques are being used to repair breakdowns.
- Ensure safety requirements are fulfilled at the workplace, including leading Field Level Risk Assessment (FLRA) and proper use of the appropriate PPE. Report any safety issues/ incidents.
- Comply with mine's cardinal rules and other safety, environmental or other rules and standards as directed. Identifies any hazards in the workplace.
- Conducts preventative maintenance on the HME by checking engines; motors; pneumatics; hydraulic systems by following diagrams, sketches, operation manuals, manufacturer's instructions, and engineering specifications. Troubleshooting malfunctions.
- Carries out "Fault finding" by using precision measuring and testing instruments.
- Removes defective parts by using hoists, cranes and hand and power tools. Examines form and texture of parts to determine causes of failure.
- Determines changes in dimensional requirements of parts by using rulers; calipers; micrometers; and other measuring instruments.
- Understands and is familiar with basic hydraulic systems.
- Attends technical and other training as required by supervisor.

Reporting

- Compile daily; progress reports as requested (completing Job cards).

Qualifications

- Technical school certificate

Knowledge and Experience:

- 3-5 years relevant experience

Technical Skills

Technical Skills	Behavioural Skills
• Computer Literacy (MS Office Intermediate,)	• Communication (English)
• Attention to detail	• Assertiveness
• Analytical skill	• Prioritizing skills & multi-skilling

Bisha Mining Share Company
P.O. Box 4276
Asmara
Eritrea

Tel: (+291) 1124941
Fax: (+291) 1124941
www.bishamining.com

• Mechanical & Electrical experience	• Ability to work towards strict deadlines
• Problem solving skill	• High level of accuracy and self-motivation

2. Position: Condition Monitoring Technician

Department: Process Plant/Process Plant Maintenance

Number Required: One (01)

Main Function

- Monitors equipment used in a process plant environment.
- Knowledge and ability to use various monitoring equipment including vibration meters, computerized vibration data collector, thermography camera, sound analyzer, oil analyzers, etc.
- Assists in balancing and alignment of rotating equipment.
- Monitors and collects oil and grease samples.
- Assists in preparing action notes and reports.
- Have knowledge of type of oils & grease.
- SHE, plant policy, and procedure compliance.
- Be able to follow monitoring checklists and keep logbooks.
- Be able to identify problems in lube systems, leaks, change in lube color, etc.

Qualifications and Experience

- Technical school graduate or equivalent.
- Diploma in Mechanical Engineering - advantage
- Mechanical Trade Training with significant experience in the mechanical engineering discipline.
- 3 - 5 years' experience in the process plant environment or similar.
- Working with team concept.

Technical Skills

- Proficiency in English (spoken, written, and reading) - advantage.
- Computer Literacy - advantage

General Information and other requirements:

- | | |
|---------------------|------------------------------|
| • Place of Work: | Bisha. |
| • Salary: | As per Company salary scale. |
| • Type of Contract: | Indefinite |

Additional requirement for Nationals:

- Having fulfilled his/her National Service obligation and provide evidence of release paper from the Ministry of Defense.
- Present clearance paper from current/last employer.
- Testimonial documents to be attached (CV, work experience credentials, a copy of your National Identity Card etc.).
- Only shortlisted applicants will be considered as potential candidates for an interview.
- Application documents will not be returned to sender.
- All applications should be sent through the post office.
- Deadline for application: 10 days from the day of publication in the Newspaper.

Address: Please mail your applications to:-

Bisha Mining Share Company,
P. O. Box 4276 Asmara, Eritrea

Note to Eritrean applicants:

Please send a copy of your application to
Aliens Employment permits Affairs,
P. O. Box 7940 Asmara, Eritrea



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VACANCY ANNOUNCEMENT

Bisha Mining Share Company is inviting applicants for the following position for Bisha site project.

1. Position: Mobile Equipment Maintenance General Foreman

Department: Mining

Number required: One (01)

Primary Purpose

- Supervising the maintenance work performed in the Dump trucks, Loaders, Graders, Tippers, etc.
- Planned Maintenance, Breakdown repair as well as any PCR Work scheduled for all the relevant equipment in your section to ensure sustainable operations at BMSC to meet approved business plans.
- Ensuring the best use of all available resources, be it manpower, tooling, or equipment in a safe and efficient manner, in order to achieve targets.

Main functions

- To supervise and coordinate the work of the HME Workshop maintenance Supervisors and Crew Leaders while complying with BMSC standards and “Safework” policy
- Manage and co-ordinate the planned preventative maintenance for the BMSC wheeled mining fleet to prevent unnecessary downtime
- Ensure that mechanical work is done according to expected standards measured against industry and OEM standards
- Ensure that all work is carried out according to standard operating procedures to ensure the integrity of the equipment and assets are maintained to prolong life and not reduce the life of the assets
- Ensure that all work as performed on an unplanned as well as planned basis is documented according to the requirements of the planning process and CMMS system
- Ensure that daily inspections are completed to standard and documented accordingly to record any work required for backlog planning
- Ensure skill transfer to national employees through guidance and coaching by the mechanical Supervisors according to industry best practices
- Ensure enhancements and improvements to asset integrity and reliability practices for machine integrity to be maintained
- Audit the quality of work before releasing machinery for work
- Ensure all corporate governance policies are adhered to for all dealings
- Ensure that all BMSC values and business ethics are maintained throughout the execution of duties.

TASK DESCRIPTION EXPANDED TO CORE PERFORMANCE AREAS

- Planning**
 - Makes use of “Planned Maintenance Schedule”.
 - Be actively involved in the planning function, especially short term.
- Implementation of the plan**
 - Identify the highest priority for each week and focus on completing relevant tasks
 - Ensures good housekeeping.
- Safety, Health & Environment**
 - Drive and promote the achievement of SHEC standards in all projects
 - Ensure that HAZOPs are conducted and implemented for new and existing systems
- Reliability practices**
 - Root cause analyses techniques and report writing
 - Cause and effect analyses for defects and failures affecting asset performance
- Operations & Service Delivery**
 - Ensure adherence to operating standards and KPI requirements
- Technical and Financial Budgeting and Forecasting**
 - Participation in budget preparation and forecasting for both financial and technical budgeting for the relevant area
 - Participate in the capital application for optimisation projects
- People Management**
 - Implement individual development plans for all reporting staff
 - Manage individual potential and implement succession plans aligned with the organization structures and job descriptions
- Reporting**
 - Compile daily; weekly progress reports for the department. (Action

Tracker).

Unique requirements / other information

- Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

Qualifications:	Knowledge and Experience
<ul style="list-style-type: none"> Technical engineering trade or equivalent within Mechanical profession (Both would be advantageous). 	<ul style="list-style-type: none"> At least 8-10 years experience in a supervisory role in an operational environment Experience in delivering services across multiple departments in a collaborative forum with end users At least 5 years experience in the delivery of services within developing or underdeveloped countries, challenging operational environments Experience in maintaining large tyred mining equipment, including, but not limited to dump trucks, loaders, graders, tippers etc.. Experience of 5 years running heavy equipment workshops Ability to lead a diverse team of national and expatriate artisans in order to best utilize available resources and ensure safe and timely results.
Technical Skills	Behavioral Skills
<ul style="list-style-type: none"> Valid Diesel Mechanic trade certificate Majority Caterpillar fleet training. Formal Drill training would be an advantage Ability to guide personnel on basic rigging practices when changing major components Experience with Chinese OEMs is highly advantageous. PCR and rebuild experience Report writing, including daily reports, handovers, RCFA. 	<ul style="list-style-type: none"> Self motivated able to lead a team Ability to train others Ability to work with multicultural group Ability to make sound decisions without compromising the safety of people or equipment Ability to utilize resources in an efficient manner An exemplary safety record is essential. Ability to lead from the front and ensure maximum use of all available services.

General Information and other requirements:

- Place of Work:** Bisha.
- Salary:** As per Company salary scale.
- Type of Contract:** Indefinite

Additional requirement for Nationals:

- Having fulfilled his/her National Service obligation and provide evidence of release paper from the Ministry of Defense.
- Present clearance paper from current/last employer.
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VACANCY ANNOUNCEMENT

Bisha Mining Share Company is inviting interested applicants for the following positions for Bisha site project.

Position 1: Network Engineer

Department: FITS/IT

Number Required: One (01)

PRIMARY PURPOSE

- Install, maintain, monitor and trouble shoot the wired/wireless network and write and update diagrams and documentation.

ESSENTIAL FUNCTIONS

- Designing and implementing network architectures to meet business requirements.
- Configuring and managing network devices for optimal performance and security.
- Monitoring and troubleshooting network issues to ensure uninterrupted operations.
- Implementing and maintaining network security measures.
- Documenting network configurations and generating reports on network performance.
- Executing network upgrades and migrations with minimal disruption.
- Collaborating with cross-functional teams and effectively communicating technical concepts.
- Contributing to disaster recovery and business continuity planning.
- Staying updated with emerging networking technologies and industry standards.
- Prioritizing professional development through training.

UNIQUE REQUIREMENTS

- Strong expertise in network design and implementation.
- Proven ability to troubleshoot and support complex network issues.
- In-depth knowledge of network security protocols and best practices.
- Experience in network monitoring and optimization using industry-standard tools.
- Proficiency in network hardware and software configurations.
- Comprehensive understanding of network protocols such as TCP/IP, DNS, DHCP, SNMP, and VLANs.
- Ability to generate comprehensive network documentation and reports.
- Familiarity with network upgrades and migrations.
- Excellent collaboration and communication skills.
- Commitment to continuous learning and relevant certifications.

Qualifications

- Degree in Computer Science and / or Engineering
- Certificate from Cisco or Microsoft is advantageous

Knowledge and Experience:

- Minimum 4 years in similar Information Technology Position
- Familiar with Cisco IOS network Operating system and CLI

Technical Skills

Network Fundamentals: Solid understanding of networking concepts, including TCP/IP, OSI model, subnetting, and IP addressing

Routing and Switching: Basic knowledge of routing protocols (e.g., RIP, OSPF) and switching technologies (e.g., VLANs, STP) to configure and troubleshoot network devices

Network Security: Familiarity with basic network security principles, such as access control lists (ACLs), firewalls, and VPNs

Network Monitoring: Ability to use network monitoring tools to monitor network performance, identify issues, and perform basic troubleshooting.

Network Troubleshooting: Proficiency in troubleshooting common network connectivity issues, including physical layer problems, IP configuration errors, and DNS resolution.

Network Protocols: Understanding of common network protocols, such as DNS, DHCP, HTTP, and FTP, and their basic configurations

Wireless Networking: Basic knowledge of wireless network technologies, including WLAN setup, SSID configuration, and basic security settings

Network Hardware: Familiarity with network hardware components, such as routers, switches, access points, and network cables.

Collaboration Tools: Familiarity with collaboration tools like remote access applications, video conferencing, and team communication platforms for remote network management

Analytical Thinking: Using analytical thinking to analyze network performance data, identify trends, and make data-driven decisions for network optimization

Customer Service: Providing excellent customer service to end-users by responding promptly to their network-related inquiries and resolving issues efficiently

Troubleshooting Mindset: Having a proactive and systematic approach to troubleshooting network issues, including effective diagnostic techniques and logical problem-solving methods

Documentation: Documenting network configurations, changes, and troubleshooting procedures accurately and comprehensively

Position: Account Payable Officer

Department: FITS/Finance

Number required: (01)

PRIMARY PURPOSE

- Receive, check, and process invoices and prepare and follow up payments to suppliers, preparing vendor account reconciliations and managing cash flow requirements, including communicating and providing feedback with suppliers for queries.

ESSENTIAL FUNCTIONS

- Creating, maintaining, and updating vendor registration
- Processing Invoices and preparing payment to vendor
- Preparing daily, weekly, monthly vendor balance for review
- Preparing vendor account and bank reconciliations
- Indexing, archiving, and retrieving all supplier related documents

Qualifications:

- Diploma in accounting

Knowledge and Experience:

- 3-5 Years general knowledge in accounting and 3 years Accounting related software is an advantage

Technical Skills

Computer Literacy (MS Office – Intermediate, Excel – Advanced)

Attention to detail and accounting knowledge

Compliance to accounting standards

Numeracy skills and reporting skills

Behavioural Skills

Interpersonal Skill

Communication (English and local language)

Ability to meet deadlines

Accuracy, Confidentiality

General Information and other requirements:

- Place of Work: Bisha.
- Salary: As per Company salary scale.
- Type of Contract: Indefinite

Additional requirement for Nationals:

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STATE OF ERITREA MINISTRY OF AGRICULTURE Letter of Invitation for Bids

1. The State of Eritrea, Ministry of Agriculture, and National Project Coordination Office (NPCO) has received financing from the International Fund for Agricultural Development (IFAD) towards the cost of Integrated Agricultural Development Project (IADP) and intends to apply part of the financing for the purchase of these goods. The use of any IFAD financing shall be subject to IFAD's approval, pursuant to the terms and conditions of the financing agreement, as well as IFAD's rules, policies and procedures. IFAD and its officials, agents and employees shall be held harmless from and against all suits, proceedings, claims, demands, losses and liability of any kind or nature brought by any party in connection with Integrated Agricultural Development Project (IADP).
2. The Integrated Agricultural Development Project (IADP) includes three components and has six years' lifetime. The overall goal of the project is to contribute to poverty reduction and food and nutrition security of rural households. The project Development objective is to enhance small holder agricultural production and productivity in sustainable way and improves rural livelihoods.
3. This IFB follows the general procurement notice that appeared on the IFAD website on 5 March, 2023, the United Nations Development Business (UNDB) website on 5 March, 2023 and a national newspaper *Haddas Eritrea/ Eritrean profile* on 15 March, 2023,
4. The purchaser now invites sealed bids from eligible entities ("bidders") for Procurement of assorted tools in 5 No lots and Procurement of Desktop Computers, Projectors and accompanying IT software at CIF Massawa sea port for foreign bidders or MOA Ex-warehouse for local bidders with 120 days delivery period. More details on these goods and related services are provided in the schedule of requirements in this bidding document.
5. This IFB is open to all eligible bidders who wish to respond. Subject to the restrictions noted in the bidding document, eligible entities may associate with other bidders to enhance their capacity to successfully deliver the goods and related services. Potential bidders should first request for a registration form using email address below.

Upon filling the form, Potential bidders should be return through a reply email and set of the bidding document will be provide immediately thereafter at no charge.

6. Bidding will be conducted using the International Competitive Bidding (ICB) method, the evaluation procedure for which is described in this bidding document, in accordance with the IFAD procurement handbook which is provided on the IFAD website www.ifad.org/project-procurement. The ICB process, as described, will include a review and verification of qualifications and past performance, including a reference check, prior to the contract award.

7. Please note that a pre-bid conference will not be held as described in the bid data sheet BDS, Section II of the bidding document.

8. Bids must be delivered to the address below and in the manner specified in the BDS ITB 25 no later than **9:30 am local Asmara, Eritrea time, 3 October, 2023**

Ministry of Agriculture, Procurement and Supplies Management Division (PSMD)

Lidia Russom (Procurement officer)
Sawa Street, Asmara, Eritrea
Lidyarusomlidu1221@gmail.com
Tel Number:
00291181076/00291189266

Fax Number: 1048

9. Bidders should be aware that late bids will not be accepted under any circumstances and will be returned unopened to the bidder. All bids must be accompanied by bid securing declaration.

10. Please note that electronic bids shall not be accepted as defined in ITB BDS 25.

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